



POOL MANAGEMENT/SERVICING New Business Survey

Insured Name: _____ Date of Survey: _____
Address: _____ Contact Phone #: _____
Agent: _____ Policy #: _____ Policy Effective Date: _____

Previous Losses? Yes No N/A

Confirm Risk:

- 1. Pool Management Company
- 2. Pool Servicing Company

NOTE: The following are NOT eligible for the program:

- 1. Management or service of public or municipal pools
- 2. Management or service of lakes, ponds, water parks
- 3. Management or service of residential pools
- 4. Pool Installation, major repair or replacement
- 5. Snow removal or landscaping

1. Years in operation _____

2. Number of employees : Peak Season _____ Off Peak _____

3. Number of lifeguards employed _____

4. Are ALL lifeguards American Red Cross certified prior to the opening of the season?

5. Are all managed locations equipped with an AED on site?
If not, why? _____

For those locations with AED's on site:

- Are lifeguards trained on usage?
- How often are batteries/pads checked? _____
- Are there both child & adult pads?

6. Are there two lifeguards on duty at all times at each managed pool?

7. What specific guidelines are used in determining the number of guards per number of patrons in the pool? _____

8. Number and types of pools managed with lifeguards provided:

Private Swim Clubs _____ Apts / Condos _____

Motels / Hotels _____ Other: explain _____

9. Number of pools in which water testing or pool maintenance/service only provided*

Private Swim Clubs _____ Apts / Condos _____

Motels / Hotels _____ Other: explain _____

*A list of pools/facilities managed & copy of abuse policy must accompany this survey along with addresses, number of diving boards & height of diving boards including water depth for each (if applicable.)

10. Payroll for service / maintenance only employees: _____

11. Written contract in place with pool facility, providing additional insured and waiver of subrogation?

12. What operations are subcontracted? _____

- If management company hires third party contractors, are waivers & proof of insurance obtained?
- Subcontractor cost – estimated annual cost: _____

- | | | | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 13. For private parties or functions after pool hours, are lifeguards provided? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 14. For after hour private parties or events, are contracts signed directly with the location managed or the Pool Management Company?

If yes, which _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 15. Has the Health Department ever closed any of your managed pools? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 16. Indicate all employee screening controls used by your organization: |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <ul style="list-style-type: none"> • If over 18 years of age are federal criminal background checks & personal/professional reference checks conducted? • If under 18 years of age are the sex abuse registry and personal/ professional references checked? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 17. Regarding abuse, have any claims been filed or allegations of abuse been made against your organization or anyone working on behalf of your organization? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <ul style="list-style-type: none"> • Are you aware of any occurrences that could lead to a claim? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 18. Does your organization have written policies for your staff & training that address child abuse prevention, code of conduct and reporting suspected abuse? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 19. Does your organization require at least 2 employees to be with clients at all times, prohibiting employees and volunteers from being alone with clients? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 20. Are annual MVR's checked for employees that drive, as well as personal auto insurance limits verified for hired/non-owned coverage? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 21. Are employees drug tested? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 22. Are swim club members or pool patrons ever transported in pool management company or employee owned vehicles?
if yes, explain: _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 23. For pool management and service employees handling pool chemicals is there training required & PPE available? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 24. Are Material Safety Data Sheets and chemical emergency plans kept of pool premises? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 25. Are there accident reporting procedures and forms to accompany for documentation? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 26. Are daily logs filled out on each pool dealing with chemicals, filters, water chemistry, etc.? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 27. Are there any hot tubs, whirlpool or sauna facilities? |

- | | | | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 28. Is each pool managed equipped with a minimum of 2 drains or other anti-suction/anti-entrapment devices? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 29. Does management verify at each location that pool depths are marked with (min 4") lettering on pool walls and edges of decking at all points of slope change AND spaced at 20 ft. (max) intervals? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 30. Are there baby pools at any location managed? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <ul style="list-style-type: none"> • If yes, does management verify that the baby pool is fully enclosed with at least a 36" fence with a warning sign for parents NOT to leave their children unattended? • Is the fence surrounding the pool complex at least 6 feet tall? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 31. Is there a set of rules and regulations posted at every pool site? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 32. Under threatening weather conditions (ex-thunder & lightning) are lifeguards instructed to get everyone out of the pool at the first sign? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 33. Are spot checks performed by management to ensure lifeguards are following procedures/rules? |
| | | | <ul style="list-style-type: none"> • If yes, how often? _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 34. Are management and or service employees responsible for monitoring bathrooms, changing rooms, showers, etc.? |
| | | | <ul style="list-style-type: none"> • If yes, how often are they checked? _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 35. Is the management company involved in providing swim or dive lessons, scuba dive or aerobic instruction? |
| | | | <ul style="list-style-type: none"> • If yes, is there a parent signed waiver |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 36. Is management responsible for handling the maintenance of slides, diving boards, playgrounds or other exercise equipment at any location managed? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 37. Are pool management employees responsible for running snack bars, serving or preparing food or serving alcohol? If yes, please provide details: |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 38. Describe any other operations or activities performed by the pool management and or service company, outside the typical day to day operations and management of a pool facility: _____ |